



Welcome to the Arctic Education Foundation! We commend you on your decision to further your education. AEF is committed to assisting you to attain your higher education. If you meet all eligibility requirements, please complete the enclosed initial application packet and submit to the AEF office by the deadline date **prior** to start of classes.

Optional: Apply online at www.arcticed.com! Your choice: online or a paper application.

If you need confirmation that we have received your application and your file is complete, please contact us either by phone or e-mail. We will gladly check on the status of your application for you. We regret that we cannot respond individually to each applicant as we process over 250 applications each semester. It is your responsibility to make sure your file is complete and ready for consideration. We will not process incomplete applications. Written notification will be sent after scholarships have been approved and checks are mailed out. We will mail you a Notification of Award to the mailing address listed on your application.

AEF cannot pay for all of your educational needs. We encourage you to apply for any other scholarships for which you may be eligible. We particularly encourage you to submit a FAFSA (Free Application for Federal Student Aid) whether or not you feel you qualify for any of their grants (www.fafsa.ed.gov). Many educational institutions will *not* provide us with the critical budget information we need to process your application if you have not submitted a FAFSA. If this is the case, any delay in applying for FAFSA will hold up your AEF scholarship. We cannot process an application without a completed Need Sheet/Budget Forecast from your school's Financial Aid Office.

The AEF required paperwork is listed on the next page. If you have any questions or concerns, please contact me at (800) 770-2772. Again, we applaud your decision and encourage you to complete your education.

Sincerely,

A handwritten signature in black ink that reads "Mabel J. Kaleak". The signature is written in a cursive, slightly slanted style.

Mabel J. Kaleak, Manager
ARCTIC EDUCATION FOUNDATION, INC.

encl: Paperwork Requirements for AEF file
Determination of Eligibility/Genealogy Form
Personal Information for Initial Application
AEF Scholarship Application
Need Sheet/Budget Forecast

ARCTIC EDUCATION FOUNDATION REQUIREMENTS

Initial AEF Application - There are 7 parts to an initial application:

1. **AEF Application** - 2 page application
2. **AEF Determination of Eligibility** - 2 pages; 1st page the Determination of Eligibility, 2nd page is the Genealogy form.
3. **Copy of Acceptance Letter** or Certificate of Admission from an accredited college or training institution
4. **Need Sheet/Budget Forecast** – fill the form out and send it to your school's Financial Aid Office. Do not make the mistake of sending it blank to AEF.
5. **High School or your latest previous school transcript** – unofficial college/training transcripts are accepted.
6. **Three letters of recommendation**
7. **Personal Plans Letter** - A short letter detailing what you plan to do once you finish school. There is a section on the application for this.

Additional paperwork:

If you are (1) **a fulltime student** (2) attending school **away from your hometown** and (3) living **off-campus** and want to request assistance with room/board, you must send in your (4) **current lease agreement**. Reminder: AEF has a semester/quarter limit. If you qualify for off-campus room and board, then you will receive the maximum allowed under our semester/quarter limits. You must maintain fulltime status to receive off-campus room and board, or else you will be required to return the funds before receiving the AEF scholarship.

How often must I apply for scholarships?

- **COLLEGE STUDENTS and TRAINING STUDENTS ATTENDING SCHOOLS RUNNING ON AN ACADEMIC CALENDAR**: You must apply at the beginning of every academic school year. You will not need to re-apply mid-year. Most academic school years start in September and end in June. Please have your application in to AEF by the August 1st deadline (or December 1st for those starting mid-year). Even though you don't need to re-apply each semester or quarter you **must** still send in grades after each term of the regular academic school year to get your next term's funding.
- **TRAINING STUDENTS ATTENDING YEAR-ROUND**: If your training institution will fill out a budget forecast for your FULL year-round training, you will only need to apply once. Make sure your Financial Aid Office submits a Need Sheet/Budget Forecast for your full training. You must still continue to send in your progress report after each semester/quarter before receiving your next term's funding.
- **RENEWALS**: If ALL of the required initial paperwork is in your AEF file, at the beginning of each school year you will only need to send in three things: an AEF Application, Need Sheet/Budget Forecast from your school, and a full/complete transcript.



Deadlines:	I am applying for:	Year: 200__
August 1 st	<input type="checkbox"/> Fall	<ul style="list-style-type: none"> • Your FALL application will cover the full academic year IF your need sheet covers the full academic year. • Apply by the deadline date prior to start of term. • Applications are not accepted after the deadline.
December 1 st	<input type="checkbox"/> Spring/Winter	
March 1 st	<input type="checkbox"/> Spring Quarter	
May 1 st	<input type="checkbox"/> Summer	
June 1 st	<input type="checkbox"/> Summer	

Important:

Print clearly and complete every section. Incomplete applications will not be processed.

Section 1: Personal Data

Name _____ Male Female Single Married

Maiden Name _____ Date of Birth _____

Mailing Address _____ SSN _____

_____ Email _____

_____ Home Phone _____

_____ Cell/Message Phone _____

Section 2: University/Training Institution

University/Training Institution _____

Address _____ Financial Aid Officer _____

_____ FAO Phone _____

_____ FAO Fax _____

_____ FAO Email _____

Section 3: College Status

I am a:	Type:	I will attend:
<input type="checkbox"/> Freshman	<input type="checkbox"/> Training	<input type="checkbox"/> Full time
<input type="checkbox"/> Sophomore	<input type="checkbox"/> College	<input type="checkbox"/> Part time - credits: _____
<input type="checkbox"/> Junior	<input type="checkbox"/> Other _____	
<input type="checkbox"/> Senior		I will live:
<input type="checkbox"/> Other _____		<input type="checkbox"/> On campus
		<input type="checkbox"/> Own home or with parents
		<input type="checkbox"/> Off campus

Section 4: Goal

College:

- Bachelor's Degree
- Master's/Graduate Degree
- Doctorate
- Other _____

Training:

- Associate of Arts Degree
- Certificate/Endorsement
- Other _____

Expected Graduation Date:

(or Date of Completion of Training):
Month/Year: _____

Major: _____

Minor (if applicable): _____

Section 5: Other Financial Resource Disclosure

Are you eligible to receive a scholarship from any other ANCSA Regional or Village Corporation (or related subsidiary) outside of the Arctic Slope Region? (Examples: Doyon, NANA, CIRI, etc.)

No Yes, please specify: _____

Section 6: Statement of Correctness, Understanding, Authorization and Privacy Act Waiver

Read carefully and **initial** each section.

_____ I hereby attest that **all** the information I have provided to AEF is **true, correct and complete**.
Required

_____ I understand that if I, for any reason, do not attend the school as stated the **full scholarship is to be returned**.
Required

_____ I understand that **immediately upon completion of each semester/quarter/term** I shall submit a **copy of my grades to AEF** to verify completion of the courses of study for the semester during which the award was used and to assess continued eligibility for future scholarships.
Required

_____ I hereby attest that the **courses** I take are **geared toward a degree, certification or endorsement** suitable for obtaining employment in my chosen field.
Required

_____ I certify that I am **NOT** a spouse, ancestor, lineal descendant (by blood or adoption), or the spouse of a lineal descendant of any member of the Arctic Education Foundation Board of Directors.
Required

_____ I hereby authorize the **release of any of the information contained within this application** as necessary to assist me in obtaining additional financial assistance and/or job placement.
Required

Signature

Date

Completed application and required attachments must be received by the deadline date to be considered for the term. Late applications will not be considered. Mail or fax completed application and all required paperwork to:

Arctic Education Foundation, P.O. Box 129, Barrow, AK 99723 Fax: 907.852.2774

If you have any questions, feel free to email Mabel Kaleak, AEF Manager: mjkaleak@asrc.com

Arctic Education Foundation, Inc. is a private 501(c)3 foundation created to provide scholarships to its eligible class of recipients upon showing of financial need and timely submittal of required documentation.

AEF Scholarship Application

DETERMINATION OF ELIGIBILITY

Name: _____ SSN: _____

Disclosure Requirement

I certify that I am NOT a spouse, ancestor, lineal descendant (by blood or adoption), or the spouse of a lineal descendant of any member of the Arctic Education Foundation Board of Directors.

Signature _____

Verification of Membership in Eligible Class – Check one

1. _____ I am a Northern Alaskan Inupiat Native of at least ¼ blood quantum currently residing in the Arctic Slope Region. Submit copy of CIB – Certificate of Indian Blood (available through BIA) showing your status as a Northern Alaskan Inupiat Native.

2. _____ I am an original 1971 shareholder of the Arctic Slope Regional Corporation. I authorize AEF to verify genealogical information through the ASRC Stock Department.
_____ Initial

3. _____ I am a direct lineal descendant of an *original* 1971 shareholder of the Arctic Slope Regional Corporation. Select one of the following below:

_____ ASRC Shareholder I authorize AEF to verify genealogical information through the ASRC Stock Department. _____ Initial

_____ Non-ASRC Shareholder I have included a genealogy form and a copy of birth certificate(s) tracing my ancestry back to an original 1971 ASRC shareholder.

High School Diploma or GED

High School: _____

OR GED

City/State: _____

State Issued: _____

Month/Year graduated: _____

Year: _____

Verification of Age, Residency & Citizenship

_____ I certify that I am at least 17 years of age.
Initial

_____ I certify that I am a United States citizen *and* resident.
Initial

Genealogy for Eligibility Determination

If you are not an original 1971 ASRC shareholder, you MUST fill this out and submit with your application.

Be prepared to provide additional documentation if required.

A genealogy chart for eligibility determination. It starts with a horizontal line labeled "Your Name" on the left. A vertical line descends from this point and splits into two paths: one for the "Father" and one for the "Mother". Each path leads to a box for the respective parent. From the "Father" box, two lines lead to boxes for "Paternal Grandfather" and "Paternal Grandmother". From the "Mother" box, two lines lead to boxes for "Maternal Grandfather" and "Maternal Grandmother". Each of these four boxes has two lines leading to boxes for "Great-grandfather" and "Great-grandmother".

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graph LR;
  You[Your Name] --- F[Father];
  You --- M[Mother];
  F --- PGF[Paternal Grandfather];
  F --- PMG[Paternal Grandmother];
  M --- MF[Maternal Grandfather];
  M --- MM[Maternal Grandmother];
  PGF --- GGF1[Great-grandfather];
  PGF --- GGM1[Great-grandmother];
  PMG --- GGF2[Great-grandfather];
  PMG --- GGM2[Great-grandmother];
  MF --- GGF3[Great-grandfather];
  MF --- GGM3[Great-grandmother];
  MM --- GGF4[Great-grandfather];
  MM --- GGM4[Great-grandmother];
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Financial Need Sheet/Budget Forecast

Student: Fill out this top portion only and submit it to your school's Financial Aid Office.

Name _____ **SSN** _____

Address _____ **Phone** _____

I give permission for (**university/training institution**) _____
to release financial and academic information to the Arctic Education Foundation.

Signature _____ **Date** _____

Financial Aid Office: Please complete this form and return it to the Arctic Education Foundation. Please fill Expenses portion even if Other Resources information is unavailable.

Budget Forecast	Expenses	Student is: <input type="checkbox"/> Fulltime <input type="checkbox"/> Part-time
Tuition	\$ _____	School calendar runs on: <input type="checkbox"/> Semesters # of Semesters _____ <input type="checkbox"/> Quarters # of Quarters _____ <input type="checkbox"/> Other: _____
Fees	\$ _____	
Books	\$ _____	
Room & Board	\$ _____	
Other: (specify) _____	\$ _____	Need cannot be determined because:
_____	\$ _____	
Total Budget:	\$ _____	

Other Resources		20_____	20_____	20_____	Total
Type of Aid		Fall	Winter	Spring	
Grants	Institutional				
	Other Scholarships				
	Pell Grant				
	SEOG				
	Tribal Assistance				
	Tuition Exemption				
	Veteran's Benefits				
Loans	Other (specify)				
	Alaska Student Loan				
	Perkins Loan				
	Guaranteed Student				
Personal	AFDC or Welfare				
	Parent/Spouse				
	Student Contribution				
	Work Study Program				
	Other (Specify)				

FAO Name _____	Total Resources: _____
Email _____	Unmet Need: _____
Address _____	Phone _____
FAO Signature _____	Fax _____
	Date _____

FAO: Please fax to 907-852-2774 or mail to: Arctic Education Foundation, P.O. Box 129, Barrow, AK 99723

AEF Scholarship Application

PERSONAL INFORMATION FOR INITIAL APPLICATION

Name: _____ SSN: _____

History

Previous Post-Secondary Schools Attended

Have you ever attended any prior post-secondary academic or vocational institution?

Yes No If Yes, please list:

Name	Address	Dates attended
_____	_____	_____
_____	_____	_____
_____	_____	_____

References

List Three References who will write Letters of Recommendation on your behalf:

These three references must write a Letter of Recommendation on your behalf for scholarship funding. Please request them to do so. For our purposes, the letter should focus on their knowledge of you and their belief that you will finish the education or training you are seeking.

Name	Address	Phone Number
_____	_____	_____
_____	_____	_____
_____	_____	_____

Personal Plans

Please describe your personal plans upon completion of study.

Signature

Date